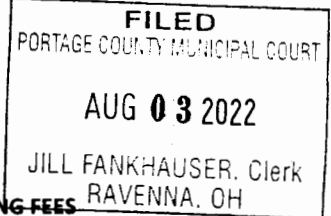


PORTAGE COUNTY MUNICIPAL COURT

RAVENNA AND KENT CIVIL DIVISIONS

FILING FEES EFFECTIVE 08/08/2022



ALL FILINGS WILL BE RETURNED WHEN NOT ACCOMPANIED BY PROPER FILING FEES

THERE WILL BE NO REFUNDS ON COURT COSTS NOT PLACED ON DEPOSIT

The following schedule of court costs, including fees of the clerk and the bailiff and/or sheriff, shall be deposited and applied in advance, to wit:

1) ALL MOTIONS.....	\$10.00
2) COMPLAINT	122.00
a. Each additional defendant.....	10.00
b. Bailiff Personal/residence service.....	22.00
Complaint to be served by process server.....	114.00
a. Each additional defendant	2.00
3) SMALL CLAIMS.....	91.00
a. Each additional defendant.....	10.00
b. Bailiff Personal/residence service.....	22.00
c. Process Server service	81.00
d. Transfer of small claim to regular civil docket.....	30.00
4) FORCIBLE ENTRY AND DETAINER ACTION WITH 2 ND CAUSE.....	157.00
a. Each additional defendant.....	24.00
5) FORCIBLE ENTRY AND DETAINER ACTION NO 2 ND CAUSE	145.00
a. Each additional defendant.....	12.00
6) FORCIBLE ENTRY AND DETAINER ACTION/PROCESS SERVER	
a. With second cause.....	137.00
Each additional defendant	24.00
b. Without second cause	127.00
Each additional defendant	12.00
7) FORCIBLE ENTRY AND DETAINER ACTION/ PUBLICATION	115.00
8) FORCIBLE ENTRY AND DETAINER DRUG ACTION/PERSONAL SERVICE	140.00
a. Each additional defendant.....	4.00
9) FORCIBLE ENTRY AND DETAINER FOR DECEASED RESIDENCE OF MANUFACTURED HOME	235.00
a. Each additional defendant.....	24.00
10) WRIT OF RESTITUTION	150.00
11) WRIT OF EXECUTION ON ABANDONED MOBILE HOME	190.00
12) OBECTIONS TO THE MAGISTRATE'S DECEISION	15.00
13) ALIAS SERVICE	
a. Certified mail each defendant	10.00
b. Regular mail each defendant.....	6.00
c. Process Server each defendant.....	2.00
d. Bailiff Personal/residence service.....	22.00
- Each additional defendant.....	2.00
14) ADVANCE DEPOSIT FOR FOREIGN SHERIFF SERVICE	125.00

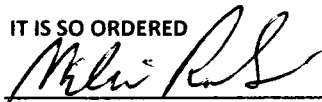
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15) ADVANCE DEPOSIT FOR THE PORTAGE COUNTY SHERIFF.....	80.00
16) SUPPLEMENT FILINGS REQUIRING SERVICE:	
a. CROSS CLAIM, COUNTER CLAIM, THIRD PARTY COMPLAINT AND AMENDED COMPLAINT	35.00
- Each additional defendant	10.00
17) REPLEVIN ACTION.....	225.00
a. Each additional defendant.....	12.00
18) COGNOVIT JUDGMENT.....	122.00
a. Each additional defendant.....	10.00
19) REVIVOR	39.00
a. Each additional defendant.....	10.00
20) TRANSFER OF JUDGMENT FROM ANOTHER COURT	65.00
21) TRANSFER OF CASE TO ANOTHER COURT / CHANGE OF VENUE.....	25.00
22) REQUEST FOR TRANSCRIPT OF COURT PROCEEDING.....	3.00
23) APPLICATION FOR TRUSTEESHIP	35.00
24) APPLICATION FOR RENT ESCROW – 1% of rent deposited to be assessed to filing fee	
25) STATEMENT OF ASSETS.....	10.00
26) DEBTOR'S EXAMINATION/ must provide instructions for service	
a. By Bailiff.....	53.00
- Each additional defendant.....	4.00
b. By Process Server.....	33.00
- Each additional defendant.....	4.00
c. By Foreign Sheriff (INCLUDES ADVANCE DEPOSIT).....	158.00
- Each additional defendant.....	4.00
d. By Certified Mail.....	41.00
- Each additional defendant	12.00
27) MOTION TO CITE FOR CONTEMPT/ must provide instructions for service	
a. By Bailiff.....	41.00
- Each additional defendant	2.00
b. By Process Server.....	21.00
- Each additional defendant	2.00
c. By Foreign Sheriff (INCLUDES ADVANCE DEPOSIT).....	146.00
- Each additional defendant	2.00
d. By Certified Mail	29.00
- Each additional defendant	10.00
28) BENCH WARRANT.....	75.00
29) AID IN EXECUTION (WAGE)	60.00
30) DISBURSEMENT (on wage attachment)	10.00
31) AID IN EXECUTION (BANK).....	40.00
a. Garnishee fee (made payable to the Bank)	1.00
32) SUBPOENAS FILING ONLY	2.00
a. Subpoenas by certified mail (instructions required)	10.00
b. Subpoenas by bailiff service (instructions required)	22.00
33) EXECUTION.....	170.00
34) COPIES PER PAGE	.10

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35) CERTIFIED COPY	1.00
36) CERTIFIED COPY OF JUDGMENT ORDER EXEMPLIFIED.....	5.00
37) CERTIFIED COPY OF JUDGMENT ISSUED TO BMV.....	11.00
38) CERTIFICATE OF JUDGMENT.....	5.00
39) JURY DEMAND.....	200.00
40) SECRETARY OF STATE	35.00
a. (Additional check of \$5.00 made payable to Secretary of State if for a corporation only)	
41) NOTICE OF APPEAL	175.00
2 checks; 1 st check made payable to Clerk of Courts in the amount of \$ 150.00	
2 nd check made payable to the Portage County Municipal Court in the amount of \$25.00	
42) ARBITRATION APPEAL	170.00
43) NEW CASES FOR FRA, DUS, ALS CASES (FILING OF BMV 2255 FORM)	35.00
44) STAY OF ADMINISTRATIVE LICENSE SUSPENSION (ALS)	10.00
45) VEHICLE CLUBBED AT RESIDENCE.....	15.00
46) IMMOBILIZATION AND IMPOUNDMENT OF VEHICLES.....	15.00
47) IMMOBILIZATION WAIVER.....	50.00
48) REQUEST AND ORDER FOR DRIVING PRIVILEGES	20.00
49) DRIVING PRIVILEGES WITH AN ALCOHOL MONITORING DEVICE	22.50
50) UNLIMITED DRIVING PRIVILEGES WITH IGNITION INTERLOCK.....	7.50
51) PETITION FOR LIMITED DRIVING FRA SUSPENSION	88.00
52) PETITION FOR REINSTATEMENT FEE PLAN	88.00
53) PETITION FOR 12 POINT SUSPENSION APPEAL.....	96.00
54) REQUEST FOR HEARING ON DOG DESIGNATION	88.00
55) APPLICATION FOR ONE YEAR TERM APPOINTMENT FOR CIVIL PROCESS SERVER	60.00
56) NSF CHECK RETURNED FROM BANK.....	30.00
57) CHARGE BACK ON CREDIT/DEBIT CARDS	20.00
58) FAXES (\$1.00 FOR EACH ELECTRONIC TRANSMISSION OF A DOCUMENT, PLUS \$1.00 PER PAGE. THESE FEES ARE TO BE PAID BY THE PARTY SENDING THE ELECTRONIC TRANSMISSION)	
59) All credit card transactions in amounts up to \$50.00 are assessed a \$2.00 fee. All Transactions over \$50.00 will be assessed a 4% processing fee.	

IT IS SO ORDERED



Judge Melissa R. Roubic
Administrative and Presiding Judge

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