

REQUIREMENTS TO OBTAIN LIMITED DRIVING PRIVILEGES

FEES: Civil Division \$20.00;
or \$22.50 if SCRAM or Ignition Interlock is ordered

Traffic/Criminal Division \$20.00;
or \$22.50 if SCRAM or Ignition Interlock is ordered

Common Pleas General Division \$10.00;
or \$12.50 if SCRAM or Ignition Interlock is ordered

Payable by Cash, all major credit cards, money order and personal check

For **Restricted plates**, obtain application at the Clerk's office

ATTACH PROOF of the following to your petition for driving privileges.

- ❖ Scram or ignition interlock if scram or ignition interlock is ordered
- ❖ Registration for restricted plates if restricted plates are ordered
- ❖ Insurance **listing you as a driver –With current effective dates**
- ❖ Employment
 - Pay stub within the last 30 days or,
 - A letter from your employer on letterhead
 - ◆ Signature of the employer, dated
 - ◆ Contact phone number
 - If self-employed a recent tax form
- ❖ Educational
 - Class schedule
 - Or signed and dated letter from school showing enrollment
- ❖ Medical- Carry proof

IF YOU HAVE A SUSPENDED LICENSE, THESE PRIVILEGES ARE ONLY VALID WHEN OPERATING A NON-COMMERCIAL VEHICLE AND ONLY FOR THE SUSPENSION IN WHICH YOU ARE APPLYING FOR PRIVILEGES.

Portage County Clerk of Courts locations:

Common Pleas – 203 W. Main St. Ravenna, OH 44266	2 nd Floor Room 201B
Ravenna Municipal Traffic/Criminal – 203 W. Main St. Ravenna OH 44266	1 st Floor Room 105
Ravenna Municipal Civil - 203 W. Main St. Ravenna, OH 44266	2 nd Floor Room 203
Kent Municipal - 303 E. Main St. Kent, OH 44240	