

Portage County Board of Building Appeals

449 S. Meridian Street, Ravenna, OH 44266 Tel: (330) 298-4503 Fax: (330) 297-3896

Ted Manfrass
Chairman

Audrey Kessler
Vice-Chairman

Michelle Conner
Secretary

Meeting Minutes:

Date: May 11, 2022

Place: Portage County Administration Building
449 S Meridian St., Ravenna, Ohio 44266
Room 708, 7th floor

Time: 9:30AM

Attended by:

Board Members:

Ted Manfrass	Architect
Frank Horack	Licensed Contractor
Audrey Kessler	Homeowner
Hal Stamm	Homeowner
Michelle Hershberger	Contractor/Builder
Doug Brown	Homeowner

Others Present:

Michelle Conner	Secretary
Joe Bodnar	Deputy Director
Randy Roberts	Director
Paul Wengard	General Contractor
Robert Burkett	Property Owner
Kayla Burkett	Property Owner
Deborah Burkett	Property Owner
Oliver Koo	Attorney

Meeting called to order by Chairman, Ted Manfrass. Roll call was taken and a quorum was present.

OLD BUSINESS:

Audrey Kessler made a motion to accept the minutes from December 8, 2021 meeting. Frank Horack seconded. The Board is in agreement to accept the minutes.

NEW BUSINESS:

Appeal Case #222000674, Robert Burkett would like to construct an accessory building on property without a primary residence on it. The Secretary confirmed that the proper announcement for the appeal has been made. The Chairman asked if any members need to recuse themselves from the case. The Secretary did swear in those who would be speaking in this case. The Chairman did explain the process that takes place in the hearing and what needs to be provided. Randy Roberts was called upon first to testify and give information on the application process that has taken place with the Appellant. The Chairman then opened the floor for any questions for Randy Roberts and followed by a presentation and questions for and from the owners and their legal representative. The owners intend to use the wooded property as a recreation area only, no intention of building anything else on the property. Frank Horack requested to go into executive session and Audrey Kessler seconded. All but the board left the room and the recording was paused. Following executive session Hal Stamm made a motion to vote to grant the variance and Ted Manfrass asked if there would be any stipulations. Hal Stamm stated with the condition being to abide by the zoning conditions and Douglas Brown seconded. Frank Horack added that the owners go through the Building Department with the regulations on the prints. Roll call taken, variance passed. Hal Stamm moved to adjourn, Audrey Kessler seconded. Meeting adjourned.

NOTES FROM THE BOARD OF BUILDING APPEALS ARE ELECTRONICALLY STORED IN THE BUILDING DEPARTMENT RECORDS. AUDIO TAPES ARE AVAILABLE UPON REQUEST AND AT A COST. A SUMMARY OF THE WRITTEN NOTES ARE AVAILABLE ON THE PORTAGE COUNTY BUILDING DEPARTMENT WEBSITE.